



Date :14th Dec, 2020

ISO 9001:2015 CERTIFIED

CLIMATE DATA REQUEST REQUIREMENTS

To be filled by the client

1. Official letter addressed to the Director General of Meteo Rwanda
For contractors we need a cover letter from their clients
2. A recommendation letter from academic institutions (for students and academic researchers)
3. A copy of research proposal for students on advanced degree programmes
4. Commitment in writing of sharing research publications/results after data analysis
5. Agreement of not sharing the obtained data to a third party without official permission from Meteo Rwanda
6. For foreign researchers to show a research permission from a regulatory authority institution (institution that authorizes researches in Rwanda)

How to request?

1. Go to Meteo Rwanda's website/online services/climate data request
2. Create an account with your correct information,
3. Open a link sent to your email address,
4. Fill in the following fields correctly,
5. Attach required documents which are authentic and accurate,
6. Submit your request and wait to see the feedback in your inbox here on this portal.

What to request?

- a. **A client has to clarify the parameter(s)** (e.g: rainfall, temperature, humidity, pressure, wind speed, wind direction, sunshine hours, vapor pressure, solar radiation,...)
- b. **A client has to clarify the area of interest which the data must represent:** province, district, sector,...
- c. **A client has to clarify the data period needed:** year, month, days (e.g; from 1981-2019)
- d. **A client has to clarify the needed data type/format (time scale):** minutes, hourly, daily, monthly or annual

Data delivery:

Once all requirements are fulfilled, the requested data will be accessed within 3 working days.

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Approved by:

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Director General



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